

**3 Canyons Ranch HOA
Master Design Committee (MDC) Checklist**

1. Complete, sign & submit this checklist and all required attachments in accordance with the MDC Guidelines: <https://www.threecanyonsranch.com/guidelinesforms>
2. Email completed form & attachments to mdc@threecanyonsranch.com (**PREFERRED**) or mail to: Master Design Committee, 3 Canyons Ranch HOA, P.O. Box 970, Hereford, AZ, 85615.
3. Submissions shall be received by the MDC Chair no less than 1 week before the next scheduled MDC meeting, typically held monthly. Check the website for dates.
4. Mail all Construction Deposits to: Treasurer, 3 Canyons Ranch HOA, P.O. Box 970, Hereford, AZ, 85615. Please include the complete parcel number on the check.
5. Submit all requests for 3 Canyon Road Curb Cuts to the 3 Canyons Ranch HOA Road Committee via the email found at <https://www.threecanyonsranch.com/contact>
6. For questions regarding this form contact mdc@threecanyonsranch.com

OWNER

PRIME CONTRACTOR (or N/A)

Name: _____

Mailing Address: _____

City & Zip: _____

Telephone: _____

E-Mail: _____

House Number & Road Name: _____

Section: _____ Parcel #: 104- _____ - _____ # of Acres: _____ Livable Sq. Footage: _____

Description of Project: _____

MDC Checklist (signed / dated)		Site Plan with Setbacks	
Floor Plans / Structure Plans		Exterior Color Scheme Sample(s)	
Elevation Diagram		Fence/Walls (description, dimension, material)	
Exterior HVAC Plan		3 Canyons Curb Cut Approval (Road Committee)	
Building Permit (see note below)		Construction Deposit to Treasurer	

Attachments: (X or indicate N/A if an item does not apply).

Note: Building Permit can be a deferred submittal.

I am the legal owner of this parcel and current with 3CR assessments.

Owner's Signature: _____ Date: _____