

3 Canyons Ranch HOA Master Design Committee (MDC) Checklist

OWNER	PRIME CONTRACTOR (or N/A)
Name: _____	_____
Mailing Addr: _____	_____
City & Zip: _____	_____
Telephone: _____	_____
E-Mail: _____	_____
House Number & Road Name: _____	
Section: _____	Parcel #: 104- _____ - _____ 3CR Assessed Acreage: _____
(Acreage is rounded down to the full acre per your assessment invoice.)	
New Livable Sq. Ft or N/A: _____ (Note - \$1,000 Deposit is required, if any. The refundable portion of the deposit is contingent upon timely completion of the approved plans.)	

Project Description: _____

Attachments: (X or indicate N/A if an item does not apply)

MDC Checklist (Signed/Dated)		Site Plan w/ Setbacks	
Floor Plan / Structure Plan		Exterior Color Scheme (Samples)	
Exterior Elevations		Fence / Site Walls (Type / Height)	
Exterior HVAC Equipment		3 Canyons Road Curb Cut (If applies)	
Building Permit (See below)		Livable square footage const. deposit	

Note: Building Permit can be a deferred submittal, supplied prior to initial inspection.

Owner's Signature: _____ Date: _____

NOTE: Contact gates@threecanyonsranch.com for a temporary contractor access code.

Checklist Instructions

1. Complete, sign & submit **BOTH PAGES** of this checklist and all required attachments <https://www.threecanyonsranch.com/guidelinesforms> to: mdc@threecanyonsranch.com (PREFERRED) or mail to: 3 Canyons Ranch Master Design, P.O. Box 970, Hereford, AZ, 85615.
2. Submissions should be received by the MDC Chair no less than 1 week before the next scheduled MDC meeting, typically held monthly. (Check the website for dates.)
 - a. At the sole discretion of the MDC Chair, applications not requiring construction deposits may be addressed between scheduled monthly meetings.
3. Mail Construction Deposits to: Treasurer, 3 Canyons Ranch HOA, P.O. Box 970, Hereford, AZ, 85615. Please include the complete parcel number on the check.
4. For a new driveway or new road curb cut onto 3 Canyons Road, submit the Road Guidelines application <https://www.threecanyonsranch.com/guidelinesforms> to the 3 Canyons Ranch HOA Road Committee Chair: <https://www.threecanyonsranch.com/contact>
5. For questions regarding this form contact mdc@threecanyonsranch.com
6. Note that annual assessments to increases in livable square footage will *begin upon full or conditional approval*, pro-rated for the balance of the fiscal year.

[illegible]**Master Design Committee Use Only:**

Application Approval Date: _____

Date Disapproved & Why:_____

The following items may not apply to all projects.

Building Permit submitted:_____

Initial Inspection (Setbacks): _____

Final Inspection (Compliance with approved plans, site cleanup):_____

If not approved, deficiencies noted: _____

Refundable Construction Deposit Released: _____